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ACOM's Unique Document and Report Capture Engines Automatically Index and Store Electronic Documents in any Content Management System

LONG BEACH, California, September 20, 2006 – The System i Division of ACOM Solutions, Inc., has released unique capture engines that enable outbound documents generated by its [Document Output Management](#) solutions, EZeDocs/400 and EZPayManager/400, and reports using EZSplitter/400 and EZReporter/400, to be automatically indexed and stored in any content management system, including the company's EZContentManager.

According to Senior Vice President James R. Scott, the [Document Capture](#) and Report Capture engines totally eliminate the need for scanning and OCR input, as well as the manual indexing of documents stored in a content management system. In the capture process, the capture engines harvest each document's metadata, enabling the material to be pushed directly into EZContentManager (or other content management solutions) in PC-readable formats with indexed content.

"ACOM's back office optimization solutions provide the critical front end of the electronic document storing process," Scott said. "Historically, there have been two methods for channeling documents into the content management system: raw data and documents could be printed and then scanned into the storage system; or the data could be exported as a PDF file. Both methods required manual indexing of key data fields or the use of templates to recognize the placement of key data on a document. Now, this can all be accomplished with a single software command for outbound electronic documents or a simple process for capturing reports."

Once documents are in the content management system, users can access them through either index or full text searches for viewing, updating, on-line collaboration, customer service response, laser printing and/or [electronic document distribution](#), or any other corporate or legal requirement.

The capture engines also incorporate powerful support capabilities, Scott noted. The engines have the ability to convert standard System i report data from its native format into a variety of PC-readable formats, among them RTF, HTML, PDF, ASCII, and CSV for import into Excel spreadsheets. Reports can be taken directly from a SCS

pool file and split, decollated and formatted according to distribution specifications. The final format can then be electronically distributed or imported directly into a content management solution for later retrieval.

"Most businesses have at least considered adopting content management systems as their storing needs increase in size and complexity," Scott said, "and the lion's share of documents a company must store originate internally. These include, among others, sales documents, financial documents, invoices, purchase orders, engineering documents, personnel documents and many more. Some of these are extremely sensitive and might be retrieved only in unusual circumstances, such as litigation, but they must be accessible quickly if and when needed. Automating the end-to-end document cycle assures that content is safe and available without the time and personnel-intensive, often error-prone tasks associated with conventional paper or electronic filing.

With these capture engines enabled in the ACOM product suite, back office optimization and content management ascend to a whole new level, Scott said.

"The payoff is in time, money, efficiency, security and more elegantly integrated business operations overall."

About ACOM Solutions, Inc.

Now in its 23rd year of business, ACOM Solutions, Inc. develops and implements advanced modular software systems for document output, document/content management, secure corporate payments, and B2B EDI/XML e-commerce applications, marketing them domestically and through overseas partners. Corporate headquarters are in Long Beach, California; System i Software Division headquarters are in Duluth, Georgia; and regional offices are located in several major U.S. cities. For more information call 800-603-6768, email info400@acom.com, or visit <http://www.acom.com>.

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